

## CANDIDATE REQUIREMENTS:

- Clean and sober for 30 days prior to entering program
- Stable housing, including shelter & transitional housing (waitlists considered)
- Emotionally and physically capable of holding a job
- Two forms of ID (Social Security Card, California ID, or other forms)
- Motivated to work

## PROGRAM REQUIREMENTS:

- Attend Orientation session
- Attend Job Preparation Classes
- Participate in an Assessment
- Create a Resume
- Participate in Practice Interviews
- Meet with Employment Specialist at least once a week (until full-time job is secured)

## REFERRAL AGENCIES PLEASE:

- Screen all candidates to make sure that they meet our program requirements
- Refer the client to Chrysalis at a time when completing the program requirements within two weeks is possible
- Communicate with Chrysalis Employment Specialists to share information that will facilitate the client's job search
- Send a referral letter \*

*\* Please note that while no referrals are required for enrollment, those involved with another agency should have a referral letter.*

Chrysalis was founded in 1984 as a food and clothing distribution center serving homeless and economically disadvantaged people on Los Angeles' Skid Row.

Its founder soon realized that longer-term solutions were needed to eradicate poverty and homelessness. He then revised the mission of Chrysalis and it became one of the first social service agencies in Los Angeles devoted exclusively to employment.

Today, Chrysalis's philosophy remains the same: A job is the single most important factor in a person's transition to long-term self-sufficiency.

## CHRYSALIS LOCATIONS

### Downtown Los Angeles

522 S. Main Street, CA 90013  
(213) 806-6300

### Santa Monica

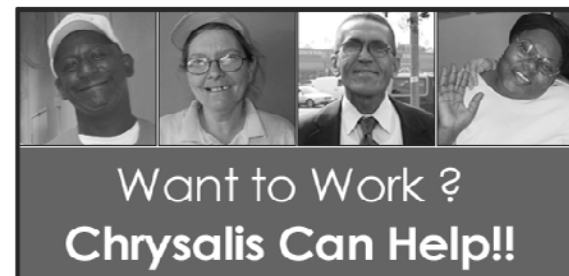
1853 Lincoln Blvd., CA 90404  
(310) 401-9400

### Pacoima

14015 Van Nuys Blvd., 91331  
(818) 794-4200



Chrysalis is a nonprofit organization dedicated to creating a pathway to self-sufficiency for homeless and low income individuals by providing the resources and support needed to find and retain employment.



## Santa Monica & Downtown Offices:

Mon. thru Thurs.: 8am to 4 pm  
Fri.: 8am to 12noon

*(Closed everyday between 12noon - 1pm)*

**Orientation for New Clients:**  
Monday thru Thursday: 8am

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### Pacoima Office:

Mon. thru Thurs.: 8am to 4 pm  
Fri.: 8am to 12noon

*(Closed everyday between 12noon - 1pm)*

**Orientation for New Clients:**  
English: Mon. & Thurs. at 8am  
Spanish: Tues. & Weds. at 8am

**[www.ChangeLives.org](http://www.ChangeLives.org)**

## CHRYSLIS PROGRAMS:

Chrysalis offers employment preparation services and classes designed to improve clients' job search skills, self-confidence and employability.

- One-on-one meetings with an Employment Specialist to prepare job search strategies
- Job search skills workshops
- Support groups & life-skills workshops
- Resume writing workshops
- Practice interviews
- Computer training
- Phones, copier, fax machines and computers to communicate with potential employers
- Job leads
- Ongoing Workshop Series to continue building job search skills
- Short term counseling support
- Transitional employment opportunities through Chrysalis Works and Chrysalis Staffing
- Bus tokens; hygiene items; and access to a resource room of donated professional clothing for interviews and work



## Job Retention Services

Employment Specialists work with employed clients to help them stay employed and/or advance in their positions. Weekly Support Groups – along with regular personal and professional development workshops – help Chrysalis clients solve on-the-job and personal problems, enabling them to retain their jobs and advance into better paying positions.



## Women's and Men's Support Groups

These weekly groups focus on overcoming personal barriers, building self-esteem, and fostering connections among clients searching for work.

## Women's Empowerment Program

This 9-week program focuses on issues women face in the search for, and retention of jobs, encouraging the transition from homelessness to self-sufficiency. Weekly workshops cover topics such as Networking, Healthy Living, Financial Literacy and Job Searching skills.

## TRANSITIONAL WORK OPPORTUNITIES



Chrysalis Enterprises, a division of Chrysalis, offers transitional job opportunities with

businesses and government agencies throughout Los Angeles County to qualified clients. These ventures provide valuable, high-quality services for customers while providing invaluable work experience and on-the-job training for clients. Chrysalis Enterprises currently employs over 450 individuals a year through Chrysalis Works and Chrysalis Staffing.

## Chrysalis Works

Chrysalis's professional street maintenance unit provides trash pickup, graffiti removal, recycling, and other cleaning services to businesses across Los Angeles.

## Chrysalis Staffing

Chrysalis's full-service staffing agency – offering temporary, temp-to-hire and permanent assignments with a full range of Los Angeles area employers.

